



Phone: 940-365-5833  
 Fax: 940-365-5834

5097 U.S. Hwy 377  
 Krugerville, Texas 76227

## OSSF Permit Application

<b>Project Address:</b> _____			<b>Permit #:</b> _____
Lot: _____	Block: _____	Subdivision: _____	Zoning: _____
Public Water Supply (if other than Mustang Water) or Private Well? _____			
Water Saving Devices? <input type="checkbox"/> Yes <input type="checkbox"/> No		Is property in Floodplain? <input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>Owner Information:</b> _____			
Name: _____		Contact Person: _____	
Address: _____			
Phone Number: _____		Fax Number: _____	
		Mobile Number: _____	

<b>Project Information</b>			
<b>Type of Dwelling:</b>			
<input type="checkbox"/> Residential	Number of Bedrooms _____	Living Area (square footage) _____	
<input type="checkbox"/> Commercial	Number of Occupants _____	Number of Days Occupied _____	
Number of Bathrooms and Showers _____			
<b>Type of Construction:</b> <input type="checkbox"/> New <input type="checkbox"/> Existing/Minor Modification			
Reason for modification: _____			
Description of work: _____			
_____			
<i>Modifications: Must submit any available original system designs and plans. Site diagram to include all existing structures, pools, sprinkler/disposal areas, slopes, landscaping, wells, and property lines. Aerobic modifications, must submit current maintenance contract and inspection.</i>			
<b>Type of OSSF System:</b> <input type="checkbox"/> Aerobic <input type="checkbox"/> Conventional			
Name of manufacturer: _____			
Brand of system: _____			

<b>Designer of system</b>	Contact Person	Phone Number	License Number
<b>Installer of system</b>	Contact Person	Phone Number	License Number
<b>Site Evaluator</b>	Contact Person	Phone Number	License Number

Authorization is hereby given to the City's Designated Representative to enter upon the above described property for the purpose of lot evaluation and inspection of the on-site sewage facility. A permit to operate the facility will be granted when Notice of Approval is received by the City.

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

**OFFICE USE ONLY:**

<b>Approved by:</b>	<b>Date approved:</b>	
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**Total Fees:** \_\_\_\_\_  
**Issued Date:** \_\_\_\_\_  
**Issued By:** \_\_\_\_\_

# AFFIDAVIT

THE COUNTY OF DENTON  
STATE OF TEXAS

## CERTIFICATION OF OSSF REQUIRING MAINTENANCE

According to Texas Commission on Environmental Quality Rules for On-Site Sewage Facilities, this document is filed in the Deed Records of Denton County, Texas.

I

The Texas Health and Safety Code, Chapter 366 authorizes the Texas Commission on Environmental Quality (Commission) to regulate on-site sewage facilities (OSSFs). Additionally, the Texas Water Code (TWC), §5.012 and §5.013, gives the commission primary responsibility for implementing the laws of the State of Texas relating to water and adopting rules necessary to carry out its powers and duties under the TWC. The commission, under the authority of the TWC and the Texas Health and Safety Code, requires owner's to provide notice to the public that certain types of OSSFs are located on specific pieces of property. To achieve this notice, the commission requires a deed recording. Additionally, the owner must provide proof of the recording to the OSSF permitting authority. This deed certification is not a representation or warranty by the commission of the suitability of this OSSF, nor does it constitute any guarantee by the commission that the appropriate OSSF was installed.

II

An OSSF requiring a maintenance contract, according to 30 Texas Administrative Code §285.91(12) will be installed on the property described as (Insert legal description):

The property is owned by (insert owner's full name).

This OSSF must be covered by a continuous maintenance contract. All maintenance on this OSSF must be performed by an approved maintenance company, and a signed maintenance contract must be submitted to the City of Krugerville within 30 days after the property has been transferred.

The owner will, upon any sale or transfer of the above-described property, request a transfer of the permit for the OSSF to the buyer or new owner. A copy of the planning materials for the OSSF can be obtained from the City of Krugerville.

WITNESS BY HAND(S) ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Owner(s) signature(s)

SWORN TO AND SUBSCRIBED BEFORE ME ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, \_\_\_\_\_.

(SEAL)

\_\_\_\_\_  
Notary Public, State of Texas  
My Commission Expires: \_\_\_\_\_



## CERTIFICATION OF OSSF REQUIRED SEPARATION DISTANCES FOR ACCESSORY BUILDINGS

The property owner \_\_\_\_\_  
(Print Name)

has submitted an application for an Accessory Building permit from the City of

Krugerville to be located at \_\_\_\_\_  
(Print Address)

Owner acknowledges compliance of Separation Distances for On-Site Sewage Facilities as prescribed by the Texas Commission on Environmental Quality, 30TAC§285.91(10) as listed below.

### Separation Distances for On-Site Sewage Facilities

<u>From:</u>	<u>Distance in Feet</u>
Tanks	5'
Soil Absorption Systems & Unlined ET Beds	5'
Lined Evapotranspiration Beds	5'
Sewer Pipe with Watertight Joints	5'
Surface Application (Edge of Spray Area)	Outside of spray area
Drip Irrigation	May not be placed under foundations

I hereby certify that I will comply with all provisions of laws and ordinances governing On-Site Sewage Facility Separation Distances whether specified above or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other State, Federal, or local law regulating On-Site Sewage Facility Separation Distances.

\_\_\_\_\_  
*Signature of Owner*

\_\_\_\_\_  
*Date*

Figure: 30 TAC §285.91(10)

**Separation Distances for On-Site Sewage Facilities.**

FROM	TO						
	Tanks	Soil Absorption Systems, & Unlined ET Beds	Lined Evapotranspiration Beds	Sewer Pipe With Watertight Joints	Surface Application (Edge of Spray Area)	Drip Irrigation	
Public Water Wells <sup>2</sup>	50	150	150	50	150	150	
Public Water Supply Lines <sup>2</sup>	10	10	10	10	10	10	
Wells and Underground Cisterns	50	100	50	20	100	100	
Private Water Line	10	10	5	105 except at connection to structure	No separation distances	10	
Wells (Pressure Cemented or Grouted to 100 ft. or Pressure Cemented or Grouted to Watertable if Watertable is Less Than 100 ft. deep)							
Streams, Ponds, Lakes, Rivers, Creeks (Measured From Normal Pool Elevation and Water Level); Salt Water Bodies (High Tide Only)	50	50	50	20	50	50	25 when $R_a \leq 0.1$ 75 when $R_a > 0.1$ (With Secondary Treatment & Disinfection - 50)
Foundations, Buildings, Surface Improvements, Property Lines, Easements, Swimming Pools, and Other Structures	50		50	20	50		No Separation Distances Except: Property Lines - 5 Swimming Pools - 25
	5	5	5	5			

Slopes Where Seeps may Occur	0 (special support may be required for zero separation distances)	25	5	10	25	10 when $R_a \leq 0.1$ 25 when $R_a > 0.1$
Edwards Aquifer Recharge Features (See Chapter 213 of this title relating to Edwards Aquifer) <sup>3</sup>	50	150	50	50	150	100 when $R_a \leq 0.1$ 150 when $R_a > 0.1$

1. All distances measured in feet, unless otherwise indicated.
2. For additional information or revisions to these separation distances, see Chapter 290 of this title (relating to Public Drinking Water).
3. No OSSF may be installed closer than 75 feet from the banks of the Nueces, Dry Frio, Frio, or Sabinal Rivers downstream from the northern Uvalde County line to the recharge zone.
4. Drip irrigation lines may not be placed under foundations.
5. Private water line/wastewater line crossings should be treated as public water line crossings, see Chapter 290 of this title (relating to Public Drinking Water).
6. Separation distance may be reduced to 10 feet when sprinkler operation is controlled by commercial timer. See §285.33(d)(2)(G)



## OSSF Plan Review Checklist

Project Address: \_\_\_\_\_

The items listed below are required for OSSF review.

- \_\_\_\_\_ OSSF Permit Application
  - \_\_\_\_\_ Water Saving Devices (**Must be shown in design**)
  - \_\_\_\_\_ Flood Plain Designation
  - \_\_\_\_\_ Owner's Signature (**Must have signature of owner of property**)
  - \_\_\_\_\_ Public Water Supply or Private Water Well
  
- \_\_\_\_\_ OSSF Technical Information Sheet. **Must have RS or PE signature, seal, date, and reg #.**
  
- \_\_\_\_\_ Site Evaluation (soil, topography, vegetation) **Must include location of flood hazards, slope of property or disposal field, and lot size with dimensions. Must have RS or PE signature, seal, date, and reg #.**
  
- \_\_\_\_\_ Site Diagram -- Original and to scale. **Must have RS or PE signature, seal, date, and reg #.**  
(Must include spray area, elevations, grading, trees, vegetation, ditches, drainage easements, creeks, floodplain area)
  
- \_\_\_\_\_ System Name and Design - systems of 5000 gallons or more **MUST** be submitted to the TCEQ for review. **Must have RS or PE signature, seal, date, and reg #.**
  
- \_\_\_\_\_ Spray Irrigation Design. **Must have RS or PE signature, seal, date, and reg #.**
  
- \_\_\_\_\_ Pump/Alarm Diagram (**gallons must be clearly marked**)
  
- \_\_\_\_\_ Affidavit Surface Irrigation -- (**to be completed by owner of property.**) **Must be notarized and filed with Denton County Records. After sale or transfer of property a Transfer of Ownership is to be submitted to the City with new owner(s) name.**
  
- \_\_\_\_\_ System Installers Registration (Copy) and Certification
  
- \_\_\_\_\_ Maintenance Agreement -- to be submitted at time of application in order to construct the OSSF. Maintenance agreement must contain the physical address of the maintenance company, the telephone number of the maintenance company and the name, license number and signature of the person responsible for maintaining the OSSF. An updated initial contract is also to be submitted to reflect date of sale by the builder for a new single family dwelling or date of notice of approval for an existing single family dwelling with new owner(s) name.
  
- \_\_\_\_\_ Contractor Registration required for OSSF Installer.



## OSSF Technical Information Sheet

**Project Address:** \_\_\_\_\_

**Owner's Name:** \_\_\_\_\_  
Professional Design required?    **Yes**    **No**                      If yes, attached?    **Yes**    **No**

**Sewer (House Drain)**

Type and size of pipe: \_\_\_\_\_

Stub out to treatment tank: \_\_\_\_\_ Treatment tank to disposal system \_\_\_\_\_

Slope of sewer pipe to tank: \_\_\_\_\_

**Daily Wastewater usage rate:**  $Q =$  \_\_\_\_\_ (Gallons / Day)

**Treatment Unit**

A. Septic Tank:                      Dimensions \_\_\_\_\_

Liquid Depth (Tank bottom to outlet) \_\_\_\_\_

Size Required \_\_\_\_\_ Size Proposed \_\_\_\_\_

B. Aerobic:    Pretreatment Tank? **Yes**    **No**

Manufacturer \_\_\_\_\_ Model # \_\_\_\_\_

Size Required \_\_\_\_\_ Size Proposed \_\_\_\_\_

C. Other: \_\_\_\_\_  
(Please attach description)

**Disposal System**

Type: \_\_\_\_\_ Loading Rate: \_\_\_\_\_

Area Required \_\_\_\_\_ sq. ft.    Area Proposed \_\_\_\_\_ sq. ft.

**Additional Information** (This material must be attached for review to be completed)

Soil/Site Evaluation                      Scaled Site Drawing to include spray area

Pump Alarm Diagram Filed Affidavit

**Construction is not permitted until application is approved and a permit is issued. Unauthorized construction can result in Civil and/or Administrative Penalties.**

\_\_\_\_\_  
*Designer's Signature*

\_\_\_\_\_  
*Reg. #*

\_\_\_\_\_  
*Date*



## SAFEBUILT INSPECTION SERVICES

### **Permit Submittal**

All completed permit documents shall be submitted to City Hall. Processing time is 7 to 10 days.

### **Permit Issuance**

Once the permit has been approved, the requestor will be contacted by City Hall personnel and notified of fees.

### **Plan Review**

Countywide Inspection Services will be conducting residential and commercial plan reviews. The applicant will be contacted by Countywide if additional information is needed. You may contact City Hall for the status of your permit at 940-365-5833.

### **Inspection Requests**

Please contact Countywide Inspection Services to request inspection(s). Any of our permit technicians can assist you. Inspections shall be requested 24 hours in advance. Those inspections requested during normal business hours, will be performed the next business day.

Inspection Request Line: 940-521-0470  
Email: [inspections@cwistx.com](mailto:inspections@cwistx.com)

### **Field Inspections**

Your inspectors' names are Mike Doughty (940)-284-9954 & Randy Johnson (214) 930-8677

**We look forward to working with you to ensure that the community is provided with a safe and durable built environment.**